



TUESLEY · HALL · KONOPA^{LLP}
a t t o r n e y s

Understanding. Insightful. Effective.

Preparing for your First Meeting

Review the confirmation letter

MAKE SURE YOU UNDERSTAND FEES

If initial consultation fee applies, that fee is \$350. Any services after the initial consultation (or, including the initial consultation if are billed at our hourly rate. This includes any further documentation of a Medicaid eligibility plan or any document drafting.

Complete the information worksheet

ASSET AND INCOME INFORMATION

The more information we have at your initial consultation, the more productive it will be. That said, don't let a lack of information cause you to cancel or reschedule your appointment. We can often suggest ways to get the necessary documents or point you in the direction of the most important information.

Send in your worksheet

EMAIL IS PREFERRED

If we have your information worksheet in advance of the appointment, we can be better prepared to make that first meeting as productive as possible.

Write down your questions

MAKE SURE WE ADDRESS ALL CONCERNS

Many times, an initial consultation can get sidetracked with auxiliary issues and clients forget to ask a question that they had. If you write them down and bring it with you, we will make sure that we address all of your concerns.

Arrive on time for your meeting

WE ARE STILL FOLLOWING COVID GUIDELINES

If you have an in-person meeting scheduled at our office, it is important that we start and end on time. For everyone's safety, our conference rooms are being scheduled according to COVID safety protocols.



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We realize you have many options when choosing a law firm to assist with your business and personal needs. We appreciate your confidence in us. Please continue to keep Tuesley Hall Konopa LLP in mind if you have a need for our other professional services.

BUSINESS COUNSEL

Business Entity Formation
Business Growth and Tax Planning
Buy/Sell Agreements
Exit and Succession Planning
Contracts and Contract Review
Employment Contracts and Counseling
Real Estate Transactions
Business Acquisition and Sales

ESTATE PLANNING AND ADMINISTRATION

Wills, Trusts and Estates
Elder Law
Medicaid Planning
Planning for Retirement
Financial and Health Care Powers of Attorney
Special Needs Trusts
Legacy Planning

LITIGATION

Business Disputes
Employment Litigation
Personal Injury
Product Liability
Real Estate
Probate Litigation
Wrongful Death